## Office Management days

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| то :       | Chief, Intelligence School DATE: 28 August 1956   |
| FROM:      | Chief, Orientation & Briefing/IS/TR   |
| SUBJECT:   | Items of Interest for the Period<br>21 August to 28 August 1956   |
| 1.         | On Thursday, 23 August 1956, the CIA Introduction Program was conducted for 44 persons.   |
|            | Audience evaluation: Very low.  |
|            | Attached is a detailed breakdown of those in attendance (Attachment No. 1   |
| 2.         | On Wednesday, 22 August 1956, C/OB/IS presented special lectures to the current class at the Strategic Intelligence School. This proved to be a very lively session.  |
| 3.         | In the afternoon of Wednesday, 22 August 1956, C/OB/IS conducted a special briefing for the Junior Foreign Service Officers. The twenty persons who attended constituted one of the best audiences of its kind.   |
| 4.         | C/OB/IS had an interesting session with, Deputy to the Chief, IS, to discuss the method of continuation of the programs after the departure of C/OB/IS. This meeting was followed by a subsequent session with both and the Chief of the Intelligence School on the same subject. |
| 5 <b>.</b> | On 28 August 1956, C/OB/IS conducted the eleventh Departmental Briefing Program.  |
|            | The introductory remarks were given by General Cabell.  |
|            | Attached is a detailed breakdown of those in attendance (Attachment No. 2   |
| <b>6.</b>  | On Tuesday afternoon, 28 August, C/OB/IS conducted the 28th CIA Review Program. The tenor of this audience was above that of many previous groups of this kind.   |

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## SECRET

25 YEAR RE-REVIEW

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7. C/OB/IS officially expresses to the Chief, Intelligence School, his sincere thanks and appreciation for the splendid cooperation, support, and patience always displayed by him in all of the undertakings connected with this particular scope of work. This Agency is indeed fortunate to have at the helm of its Intelligence School a man of this stature of mind and uniqueness of personality. God bless you, Bob.

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